



Rosewood
College



International Student Application Package

Application Process

1. Review program-specific requirements to determine if you meet the requirements. We encourage interested students to connect with us to ensure they understand admission requirements and additional support.
2. Complete the application form, which can be found in this Application Package.
3. Prepare the following requirement documentation:
 - High school diploma and transcripts in English or with official English translations;
 - Transcripts from any post-secondary institutions attended in English or with official English translations;
 - Current proof of English language proficiency with test results;
 - Copy of your passport photo page;
 - Copy of valid study permit (if you have one);
 - Original documents that contain any additional relevant training and/or professional standings earned; and
 - Updated resume/CV listing recent and relevant work experience.
4. Scan all required documents and Application Form and send them by email to mail@rosewoodcollege.ca.
5. Pay the non-transferable, non-refundable application fee of \$250. Please discuss your preferred payment method with us. To initiate the processing of your application, it is necessary for you to remit the application fee. The application fee also includes the cost of any assessment tests if applicable. Your application will only be evaluated for admission if it is submitted with all required components
6. Once we receive your application and verify your language proficiency, your Admission Advisor will get in touch with you to provide details about the assessment test required for your chosen program.
7. After completing the assessment test, your Admission Advisor will request additional necessary documents from you.
8. If you are admitted into the program, you will receive an acceptance letter. A non-refundable Student Registration fee of \$500.00 is due upon acceptance and will be applied as a credit toward your program tuition. The remaining tuition and fees must be paid in full by the first day of classes.
9. Complete an interview with a member of our team to determine program fit.
10. Once you receive a Letter of Acceptance, you must apply for a study permit and work permit (if applicable) or ensure that your existing study and/or work permits are valid and will remain valid for the duration of your program.
11. Prior to your arrival you must obtain health insurance. You may be eligible for the Alberta Health Care Insurance Plan (AHCIP). If you are not eligible for AHCIP, you will be required to obtain your own coverage. We are here to help you understand your options.
12. Bring your original documents, including passport and valid study and/or work permits with you to the orientation on the first day of your program.

Application Checklist

- Application Form
- Non-transferable, non-refundable application fee of \$250
- High school diploma and transcripts in English or with official English translations
- Current proof of English language proficiency with test results (please see the requirements by course in our website)
- Valid health insurance
- Copy of your passport photo page
- Copy of valid study permit (if you have one)
- Original documents that contain any additional relevant training and/or professional standings earned
- Updated resume/CV listing recent and relevant work experience

Application Form

Personal Information

Family Name	First Name	
	Preferred Name	
Date of Birth (YYYY/MM/DD)	Gender <input type="checkbox"/> Female <input type="checkbox"/> Male	
Country of Citizenship	Languages Spoken	
Address		Postal Code
City	State	Country
Email Address		Phone Number

Emergency Contact

Name	Relationship to Student
Email	Phone Number

Program Choice

First Program Choice	Start Date (YYYY/MM/DD)
Second Program Choice	Start Date (YYYY/MM/DD)
OFFICE USE ONLY: Student ID	

Educational History

Secondary (High School) Education	
Institution Name	Country
Credential Earned	Graduation Date (YYYY/MM/DD)

Post-Secondary Education (if applicable)	
(1) Institution Name	Country
Credential Earned	Graduation Date (YYYY/MM/DD)
(2) Institution Name	Country
Credential Earned	Graduation Date (YYYY/MM/DD)

Language Proficiency Assessment/ESL Credentials	
<input type="checkbox"/> TOEFL <input type="checkbox"/> IELTS <input type="checkbox"/> Other	If other, please indicate which assessment:
Score/Credential Earned	Date Score/Credential Earned (YYYY/MM/DD)

Freedom of Information and Privacy Act

This information and any documentation you have attached is collected under the authority of the *Freedom of Information and Protection of Privacy Act (FOIP)*. The information in this form along with any documentation provided will be used by Rosewood College for the purposes that are consistent with activity necessary to the operation of the college. For more information, please contact Rosewood College directly.

Student Declaration and Signature

- I declare that the information provided by me is true, correct, and complete.
- I understand that Rosewood College has the right to request additional documentation or credential information.
- I understand and acknowledge that I am responsible for being aware of and complying with applicable Rosewood College policies and procedures.
- I understand the application fee is non-transferable and non-refundable and is required for my application to be processed.
- I understand that health insurance is mandatory for enrollment at Rosewood College and that I will be responsible for any associated costs.
- I understand that any false or incomplete information submitted in support of my application may invalidate my application and may result in the withdrawal of my application.

Student Signature:

Date:



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